



## CPFC APPLICATION FORM

Position applied for:				
Position Type (check/ circle one)	Full time	Part time	Match day	Other
How did you hear about the role? (check/circle one)	Website	Linked In	Indeed	Referral

### PERSONAL DETAILS:

Title (Mr/Mrs/Miss/Ms/other):	
Forename(s):	
Surname:	
Address:	
Postcode:	
Telephone Number (mobile or home)	
E-mail address:	
National Insurance number:	
Do you have the right to work in the UK?	
Have you lived/worked abroad more than 10 years? If yes, provide dates and details	
Do you hold a full, clean driving licence?	
Do you have any reasonable adjustments?	

PLEASE NOTE: Any offer you receive will be subject to proof of your eligibility of right to work in the UK (e.g. Passport, work permit), in accordance with the Asylum & Immigration Act 1995.

### REFERENCES

All appointments are subject to receipt of two satisfactory references. Please provide details of two referees who are current/previous managers who should have knowledge of your work performance.

Referee 1	
Name:	
Job title and Company	
Address:	
Contact numbers:	
E-mail address:	
Relationship:	
Dates of employment & Job Role:	
Referee 2	
Name:	
Job title and Company:	
Address:	
Contact number(s):	
E-mail address:	
Relationship:	
Dates of employment & Job role:	

Do you give permission to make contact with your referees prior to any job offer?	Yes	No
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## SELF-DECLARATION

Rehabilitation of offenders Act 1974/Safeguarding vulnerable groups

- A. If the role for which you are applying is not exempt from the Rehabilitation of offenders Act 1974, you only need to provide details about previous convictions and cautions which are unspent.
- B. If the position for which you are applying may involve contact with vulnerable groups, it is exempt from the Rehabilitation of offenders Act 1974 and all subsequent amendments (England and Wales). For these positions you are not entitled to withhold information about Police cautions, bind-overs, or any criminal convictions, including any that would be considered 'spent' under the act.

Please note that if your application is successful *and* you will have direct contact with children and or adults at risk, you will be required to obtain a DBS disclosure at the appropriate level.

Do you have any unspent convictions or cautions? (please circle one)	Yes	No
Have you ever been charged, convicted or cautioned of any criminal offence? (please circle one)	Yes	No
Are you currently the subject of any on-going criminal investigations or awaiting the outcome of any charges pending against you? (please circle one)	Yes	No
Are you currently the subject of any on-going local authority/civil or family court proceedings or awaiting the outcome of any such proceedings? (please circle one)	Yes	No
Are you a person who has been, or currently barred from working with children or other vulnerable groups? (please circle one)	Yes	No
If you answered "yes" to any of the questions above please provide full details below:		

I certify that the information supplied in this application and an associated attachment is complete and accurate and that I have not knowingly withheld information that might adversely affect my chances of working for Crystal Palace Football Club (the Club).

I understand that any failure to disclose information, or any attempt to mislead the Club could result in the withdrawal of any offer of appointment, or lead to disciplinary action being taken, including dismissal, and possible criminal action prosecution.

I authorise the Club to investigate my references, work records, education criminal background and other matters relating to the suitability of me working for the Club. In accordance with the Data Protection Act 1998, I agree that the Club may hold and use personal information about me and keep in touch with me should suitable vacancies come available in the future. This information, including that contained in the form, can be stored on both manual and computer files. It will be held securely and only accessed by authorised personnel.

I can confirm that I have read and understood the above declaration, and agree to the Club holding and processing this information.

Crystal Palace Football Club is an equal opportunities employer and welcomes applications from all such sections of the community. The Equality policy can be viewed on the club website.

Print Name:	
Signed:	
Date:	

Please email this form to [recruitment@cpfc.co.uk](mailto:recruitment@cpfc.co.uk) with the job role as your subject line, along with a copy of your CV or cover letter to explain why you feel you are a suitable candidate for this role. You should demonstrate your skills, qualifications, achievements and personal qualities within the role requirements. Please ensure that you include your current and previous employers and any relevant skills, qualification and education in these details.