

## **City Football Leadership Institute Next Gen Programme Student Code of Conduct**

The City Football Leadership Institute (the Institute) wants all students to benefit from and enjoy their programme experience. This Student Code of Conduct holds students at the Institute to a standard of behaviour both to protect the Institute community, and to promote consideration and respect for individuals in our community in support of the mission of the Institute.

1. Students are expected to act in a sensitive, considerate, and responsible manner at all times. Students are also expected to show respect for the rights of other students and Institute staff.
2. The Institute requires students to uphold high standards of integrity. Students are expected to demonstrate a spirit of cooperation and exploration. Students must refrain from all forms of dishonesty.
3. Students shall not take part in or facilitate discrimination or use discriminatory language of any kind, including, but not limited to, discrimination based on gender, gender identity, race, national origin, ethnicity, age, religion or belief, sexual orientation, or disability.
4. Students are expected to respect other students and not to engage in any form of harassment or bullying in person or online. Harassment consists of conduct of any type (including, but not limited to, written, verbal, graphic or physical conduct) which has the purpose or effect of unreasonably interfering with an individual's experience in the programme, or which creates an intimidating, hostile or offensive learning, residential or working environment.
5. Romantic or sexual relationships between staff members and students enrolled in or participating in Institute programmes are prohibited. The Institute discourages amorous relationships between Next Gen students as it may jeopardise the integrity of the programme experience.
6. Students shall not engage in any form of sexual harassment in person or online. Sexual harassment, a form of gender-based discrimination, is any unwelcome verbal or physical behavior based on a person's gender. Sexual harassment includes: unwelcome or inappropriate touching; threatening or engaging in adverse action after someone refuses a sexual advance; making lewd or sexual comments about an individual's appearance, body or style of dress; conditioning opportunities on sexual favors; displaying pornographic images, cartoons or graffiti on computers, emails, cell phones, bulletin boards, etc.; making sexist, sexualized, or derogatory comments; taking and sharing images of other students without consent for the purposes of harassment or bullying.
7. Students are expected to respect property associated with the Institute and the accommodation providers. Students may not possess, duplicate, or use keys to such facilities without the appropriate authority. Students shall not engage in any unauthorised entry, use, or occupation of facilities used by the Institute. Students are expected to show respect for and take reasonable care of their classrooms,

residences, other facilities, and equipment and furnishings. Students shall not borrow, use or disturb items belonging to other students, staff, the Institute, or others without clear prior permission.

8. Students must attend all timetabled activities. On occasions where students are given free time they must adhere to instructions regarding meeting points and times.
9. Students must abide by UK law. Students shall not commit acts of violence on persons or property or threaten to commit any acts of violence. Students shall not tamper with or misuse fire alarms, firefighting equipment, or safety equipment.
10. Alcohol is strictly forbidden. No students, even those over 18, may purchase, possess, or drink alcohol while participating in the Institute.
11. Smoking and illegal drug use are strictly forbidden. No student may purchase, possess, or use nicotine/tobacco products, vaping products, or illegal substances while participating in the Institute.
12. Students shall abstain from selling, purchasing, producing, or possessing for use any weapons, explosives, fireworks or incendiary devices.

Students are expected to know and to follow all rules listed in this Code of Conduct, those listed in the Student Handbook, as well as rules presented by Institute staff and those in positions of authority.

Violation of this Code of Conduct and other rules for students outlined in the Student Handbook or communicated during the programme may result in disciplinary actions ranging from loss of privileges to being sent home from the programme at the discretion of the Institute.

Parent/guardian(s) of students dismissed from the programme due to infractions of the rules will not receive any refunds. Upon dismissal, parent/guardian(s) of students must arrange, at their own expense, for the student's departure within 24 hours.

The Institute and members of the residential staff act in loco parentis ("in place of a parent") regarding all interactions with a residential student. This means the residential staff functions in a parent-like capacity and the student is under the oversight of the Institute from the time they arrive until the time they depart at the close of the programme term. Exceptions are only when the student has the documented permission of their parent/guardian(s) to be off campus for a special leave. Institute will communicate information when necessary or appropriate about a student's progress, welfare, safety, discipline, and any other aspect of the Institute experience to the student's parent/guardian(s), faculty and staff at the Institute, and any other parties identified by the Institute.

All students will be asked to acknowledge and accept the terms of this code of conduct prior to the start of the programme.